

Liaison Meeting Minutes
January 14, 2021 @ 2:00 pm
Pine Lakes Clubhouse Activity Room

Present:

Ron Hovet, President HOAII
Dick Loubier, President PLEHOA
Matt Heier, PLEHOA
Mike Gloss, HOAII
Bruce Wrede, HOAII
Jeffrey Belle, Pine Lakes Manager
Vianney Lara, Assistant General Manager
Bob Konetzny, Secretary HOAII

GROUND & MAINTENANCE:

Jeff has reviewed the concerns relating to the bridges. Quotes are being obtained for rubberized mats to reduce the wear and tear of the bridges. In addition, the lights will be replaced again in a more protective location.

Jeff will supply a list of responsibilities of Joshua's Landscaping service.

- All of the street signs have been installed. A list of minor corrections will be submitted to Jeff. Jeff is now focusing on signs on the golf course, as well as entrance signs and cul-de-sac signs.
- Storage Area - Jeff will remove the trash as well as address the junk around the FISH trailer. Jeff will also have the new lock welded to the chain, as was done in the past.
- Street Paving – Only one cul-de-sac was paved in 2020 (#27 Frenchman's Ct), even though 3 were planned. Jeff stated that street paving is his highest priority and he is currently including street paving for each year going forward. He added that he will speak to Corporate to discuss what they can provide us as to scheduling, but hopes all paving for 2021 will be completed by April. In addition, he hopes that all Capex projects are completed by June/July.
- Jeff stated that he will power-wash the Friendship bridge to remove the graffiti.
- Jeff stated that he will see to it that a work order is created for Joshua to trim the trees by Saddlebrook Ct., so the street sign will be unobstructed.
- A quote has been received to replace the pump for the lake fountain by the pool. Jeff is currently in the process to have the contract signed. Estimated date of completion is 3 to 4 weeks.
- Portions of the fence on the west side of the property will be patched.

GOLF COURSE:

- Jeff stated that any concerns associated to the golf course should be addressed to Bill Chapman.
- Outside play, with the exception of certain ELS communities is still prohibited. Dick Loubier will submit a request to Jeff to host MEGA in April. Dick will supply a plan to insure safety in conformance with Covid restrictions for Jeff to approve/disapprove. Masks and social distancing would be mandatory.

POOL:

- The pool will now resume normal hours for use. The pool will be cleaned once in the morning and once in the evening.

CLUBHOUSE:

- The moveable walls are scheduled to be installed by January 29th, 2021.
- Mike Gloss asked if it were possible to have a representative from the North Fort Myers Fire Dept. to train the CERT team on responsibilities as well as AED training. Mike will submit to Jeff a plan to insure safety in conformance with Covid restrictions for Jeff to approve/disapprove. Masks and social distancing would be mandatory.
- Jeff stated that he would like to see community activities begin again in the clubhouse. Each responsible coordinator will have to submit a plan to Jeff to insure safety in conformance with Covid restrictions. Masks and social distancing would be mandatory.
- Jeff will supply cleaning stations in the clubhouse for various activity areas so that regular activities can resume. The resident will take more responsibility to sanitize their activity area.
- Bingo will resume this month. Temperatures will be taken upon entrance. Masks and social distancing are mandatory.
- Matt Heier asked about having vaccines distributed to Pine Lakes residents in the clubhouse. There needs to be more follow-up on this. Jeff will pursue.

PUB

- Jeff stated that he is awaiting the certificate of insurance from the contractor to be approved before the new tiles can be installed in the bathrooms. All of the materials are in for the work to begin.

MISCELLANEOUS:

- Bruce mentioned that residents are disposing their cigarette butts around all areas of the community. Jeff will address this in his next Management Letter.
- Jeff will review the ELS water meters to insure there are no fixed charges for unused water meters.
- Jeff will begin meeting with HOA Presidents for both communities on a monthly basis beginning in February. Meetings will involve follow up from the previous Liaison meeting the month before.

Capex Projects in the 2021 Budget are:

Resurface Pine Lakes Blvd. From Rt. 41 to Circle Pine Rd. and Cul-de-Sac(s)
Replace movable walls
Tiki Hut roof rethatching
Replace community signage – street, entrance and golf course
New maintenance golf cart
New pool furniture
Replacement of Clubhouse flooring (phase 1)

The meeting adjourned at 3:30 pm

Respectively Submitted,

Bob Konetzny, Secretary HOAII