

**PINE LAKES COUNTRY CLUB LIAISON MEETING MINUTES
FEBRUARY 11, 2021**

Attendees:

HOAII: Betty White, Ray Walton, Ron Hovet, Bob Konetzny

PLE HOA: Dick Loubier, Bob Godek, Cindy Ahrens (minutes)

ELS: Jeffrey Belle and Lara Vianney

Meeting was called to order at 2:10PM with review of the Meeting Agenda items.

General Topic Discussion

- 1) Were the water meters checked to insure we are not incurring fixed charges of non-used meters.
Response: meters have been checked and are OK.
- 2) Status of the movable walls in the Ballroom.
Response: All work should be completed today, 2/11/21.
- 3) Have the cleaning stations in the clubhouse been installed.
Response: Supplies need to be ordered and stations will be set up.
- 4) Status of COVID vaccines distributed to residents in Pine Lakes.
Response: Issue for the HOAs to request from health dept. and schedule; ELS staff will assist as needed.
- 5) Subject of cigarette butts everywhere in PL did not appear in the March Management letter.
Response: It will be included in the March letter.
- 6) Welcome Committee issues with notification of new residents.
Response: If Welcome Committee prepares an information sheet with contact(s) to schedule a Welcome, ELS will include in every closing packet.

Maintenance Issues

- 1) Status of rubberized mats for the bridge at Eagle Trace.
Response: Under review for product.
- 2) Status of new bridge lights at Eagle Trace.
Response: Lights have been ordered, different style.
- 3) Status of corrections on the street signs.
Response: the street signs were based on previous signs, no changes at this time.
- 4) Status of corrections on the facility direction and golf course signs.
Response: Ordered, plus Golf Cart Crossing signage.
- 5) Has Friendship bridge been power washed to remove graffiti.
Response: Done.
- 6) Status of pool fountain pump.
Response: Replacement/repair has been approved.
- 7) Has fence on west side of property been patched.
Response: Awaiting possible action as needed.
- 8) Have tiles been installed in the Pub bathrooms?
Response: Awaiting approval and coordination with vendor.
- 9) Cul-de-sac number signs are getting hard to read & need to be replaced.
Response: Cul-de-sac number signs were submitted with the golf course sign order.
- 10) Problem with hot water at the outside kitchen.
Response: Ray & Ron will check the outside kitchen at end of the meeting.

Homeowner Concerns

- 1) Has trash been removed from the storage area.
Response: Yes.

Landscape Concerns

- 1) Status of the list of responsibilities for Joshua.
Response: Jeffrey has reviewed entire contract with Joshua.
- 2) Have the trees by Saddlebrook been trimmed.
Response: Yes.

ARC Discussion and Updates

Vianney distributed the architectural log that she is keeping. She has also prepared a sign when projects are approved, the sign should be displayed so shows that project has been approved (for neighbors).

Cap X Projects – Updates

- 1) Schedule for street paving – is the plan still to do all paving by the end of April.
Response: project is on track and moving forward. There are 3 cul-de-sacs in the plan, plus paving Pine Lakes Blvd. from 41 to Clubhouse by end of April/early May.
- 2) Shuffleboard Courts – attached letter from Shuffleboard Club outlining the issues with the courts.
Response: Contract has been signed, waiting for contractor schedule.
- 3) Carpet in library update: in process for approval, have selected a neutral color.
- 4) Ballroom floor replacement: will be industrial laminate, future project.
- 5) Pool furniture: Jeffrey has received a bid and has submitted for approval.

Miscellaneous

- 1) Clubhouse fire alarm panel was damaged, needs to be replaced. Jeffrey is awaiting a quote, suppression system works but needs new panel. Until replacement, events in the Clubhouse will be monitored and limited due to safety.
- 2) Cindy Ahrens requested either a full packet or a listing of the documents that are given at every property closing in Pine Lakes to track what materials are being given to new owners. Jeffrey stated he could not supply full packet, however, will share a list of the materials in the closing packets for Estates.

Meeting was adjourned at 2:55PM. The next Liaison meeting is scheduled for March 11, 2021, 2:00PM.

Cindy Ahrens, Recorder