



**Pine Lakes
Country Club**

**Pine Lakes Country Club
Application for Architectural Modification**

This request form is to be completed by the homeowner and submitted to the park owner & Architectural Review Committee (ARC) for approval ***BEFORE*** any work commences. Please refer to the Prospectus and Architectural Guidelines for additional information. Reviews may take up to 30 days for processing once a completed application is received in our office. Application must be turned in to the Pine Lakes clubhouse.

Name of homeowner (s):		Date:
Street Address:	Cul-de-sac#:	
Email Address:	Phone Number:	

Approval is hereby requested for the following modification(s), addition(s) and/or alterations as described below and on attached pages: (Check applicable box and/or describe below):

Addition Landscape Exterior Paint Deck/Porch Misc./ Other

Additional Information:

- Location: Attach a copy of the plot plan/survey showing where the addition is located relative to the home and the property lines.
- Specs: Attach copies of plans from any contractor or vendor providing service. This includes color samples, photos, dimensions etc.
- You are responsible for obtaining any necessary permits from the appropriate Building and Zoning Department(s).
- Access to area of construction is only allowed through your property, and you are responsible for any damages. If access is needed on neighboring properties, please check with your neighbors before commencing any work.

Resident Signature: _____ Date Submitted: _____

Reviewed by: _____ Date Reviewed: _____
Architectural Review Committee

Approved by: _____ Approved / Denied Date: _____
Assistant General Manager