

PINE LAKES ESTATES HOMEOWNERS ASSOCIATION BOARD MEETING
MEETING DATE – APRIL 13, 2020 – 2:00PM via Conference Call

Due to the COVID-19 Pandemic and restrictions related to gatherings of groups greater than 10 persons, the Governor's orders and subsequent shelter at home order, the PLEHOA Board felt that some essential issues pertaining to the Amended Covenants needed to be addressed before October; therefore, a Board meeting on April 13, 2020, was not held publicly, but was via conference call. The April 13 meeting minutes will be posted on the PL web page. The March 9 and April 13, 2020 meeting minutes will be read for Board vote at the October 12 Board meeting.

CALLED TO ORDER at 2:05PM by President Loubier.

Attendees via conference call: Loubier, Heier, Saniti, Ahrens, Godek plus Rick Saniti, Tim Bowers, Ray Dunlop (HOA members on special Committee).

SECRETARY'S REPORT - Ahrens

Minutes of March 9 have been posted on the PL website, and were in the April *Whispering Pines*.

Minutes of April 13 will be posted on the PL website [meeting minutes will no longer be included in the *Whispering Pines*]. Minutes of March 9 & April 13 will be read for vote at the October 12 Board meeting.

TREASURER'S REPORT - Saniti

Reconciliation Report is usually posted on Official Bulletin Board in Clubhouse; however, no access to the building currently. When Clubhouse is opened again (over the summer), Dick Loubier will post the Reconciliation report in CH.

LIAISON REPORT – Loubier

March Liaison meeting was posted in the April *Whispering Pines*.

ARC REPORT – Godek

Nothing to report until October.

UNFINISHED BUSINESS:

- Revised Documents

Committee Report on PLEHOA Procedures: The packet was mailed to all PLEHOA members (mailing labels from ELS office) which included revised Bylaws 2020 and Declaration of Covenants 2020, a cover letter from the HOA Board, and form instructions stapled to the HOA consent form request for sale/title transfer/renting. The form is to be completed by the homeowner and returned to either the HOA President or Vice President for processing. The form is being used by Ron Cook and he has positive feedback. Ahrens will send the instruction & form for posting on the website under PLEHOA so that it is available to everyone.

Board Procedure/process for sales/transfer/rental: The procedure is a good start, needs a few more details for final (e.g. who will receive, who will determine consent/denial, exact timeframe, file copies, info shared with all Board members, etc.).

A paper file of archived PLEHOA governing documents was located and all have been scanned and shared with entire Board for review.

Future document amendments 2021 list of suggestions needed from Committee members for review with HOA attorney.

- Questions for Attorney Burandt
List of questions was sent to Board for review.
Immediate response needed for 2 issues:
 Number of Estates properties.
 Board written & verbal legal regarding application.
Request was made for meeting with Attorney – Ahrens will schedule.

NEW BUSINESS:

- Storage for PLEHOA documents to be maintained for 7 years per Statutes - Ahrens
Many of these items are legal documents to be maintained, some forever.
Saniti noted that this was brought up at the March Liaison meeting, but HOAll needs to clean out the former cable office (across from concierge desk) to have storage space.

ADJOURNMENT & NEXT MEETING DATE:

Meeting was adjourned at 2:55PM

Next BOARD Meeting is scheduled for Monday, October 12, 2020 – Living Room, 7:00 PM [Hopefully]

Cindy Ahrens, Secretary